



Welcome to Women First OB/Gyn Center! Thank you for choosing us for your obstetric and/or gynecological needs. As our patient, you are a partner in the care you receive at our practice.

### PROVIDER – PATIENT AGREEMENT

We want your visit with us to be pleasant! Please take a moment to review our list of doctors, office hours, and what to bring with you to your appointment.

#### WHAT YOU NEED TO KNOW:

- Bring your insurance card(s) and valid photo identification. We cannot see you without your insurance card(s)/identification card.
- Appointments are required; we are not a walk-in clinic.
- Please arrive 15 minutes prior to your scheduled appointment.
- If you are late for your appointment, you may be asked to reschedule if we are unable to accommodate you that day.
- If you cannot keep an appointment, please give us 24-hours' notice or sooner, allowing for the appointment time to be utilized for another patient in need.
- Patients who miss office or test appointments, or arrive late without prior notice, will be considered "no shows" in our system. Three or more "no shows" could result in dismissal from our practice. (*We reserve the right to charge \$50.00 for a "no show" appointment.*)
- For a prescription refill, please call your pharmacy. Plan ahead to be sure you have an adequate supply before needing a refill.
- Call the office with questions or for medication advice; a registered nurse will answer or return your call with 48 hours. (Always call 911 for emergencies.)

**\*\*NOTE:** *It is your responsibility to know your insurance benefits.\*\**

#### DISMISSAL POLICY:

We value you as a patient and want to partner with you in your health care. Unfortunately, some situations may make it necessary for us to dismiss patients from our practice. These include but are not limited to:

- Noncompliance with office visits, medical regimens for tests/procedures, or referrals to specialists.
- Abusive, threatening behavior to any staff of Women First OB/Gyn Center or other patients, in person or by phone.
- Altering prescriptions.
- Falsifying any document from Women First OB/Gyn Center.
- Arriving for appointments or medical advice intoxicated or under the influence of recreational drugs.

I understand the guidelines for patient partnership with Women First OB/Gyn Center and agree to follow the recommendations of my provider(s) to ensure healthy outcomes in my health care.

\_\_\_\_\_  
Patient Name (print) / Patient Signature

\_\_\_\_\_  
Date